**KAT Sister Cities Association**

**March 19, 2018**

**400 W. Gowe St. Kent, WA. Centennial 1st floor Conference room (suite 105)**

29 people total

**Members present:**

TJ- Chair

Mr. Langholz- in place for fundraising chair and Regen langholz

Mercy Lewis-treasurer

Casandra Spring—webmaster

Tomo Seaman-YA chair and in place for Emi Seaman

Trevor Carslay- Secretary

Naelli Carslay- Co-secretary

Kaylee Dickinson- 2018-2019 USA yearlong exchange student

Aiden Hank - current YA

Andrew Lingo- current YA

Melida Perez- current YA

Katia Lewis— current YA

May woo— current YA

Rachel- current YA

**Members not present:**

Tav Persad- 2017 YA

Erin Mannshreck- 2017 YA

Kevin- current YA

Paris- current YA

**Meeting called to order 6:39pm**

**TJ- Chair:**

* June 2nd international festival
  + 2 shifts for the booth that YAs are needed for (all day event)
* Bylaws have been updated and completed
* Board member meeting to discuss summer dates

**Mercy- Treasure:**

* $23,702.44 in the bank.
* City’s of Auburn and Kent stipend are both in totaling $1,600.
* $400 from Alaska airlines
* $250 from Pac med
* Request $400 Starbucks
* Confirmation on donation from Boeing

**Tomo- YA chair:**

* Accepted Paris Spearman as newest YA
* 8 total US YAs as of now
* Japanese only have 4 boy YAs
* Dates: US YAs are leaving July 20th-30th
* When Japanese YAs come there will also be mayor Tamaguchi and others
  + There will be less than 10 staying in a hotel
* They are looking for recommendations
  + Embassy hotel is a recommendation or New Hyatt Regency
  + Duanna will have further recommendations and transportation.
* Only Aiden, Andrew, and Katia have long applications in. Teacher recommendations are due, as well as a picture, and background check application.
* Passports are needed by April Meeting
  + Passports must be good for at least 6 months past the July 30th date

**TJ- Chair:**

* Background check forms are due for everyone 18+ in household
* Background checks from either Auburn or Kent School Districts are both acceptable
* **Auction:**
* 4:30 start time (doors open)
* 2 dates for basket making: April 14 & 21 from 1-5 pm
* Example of popular items/ ideas for baskets: Coffee, Tea, Movies, Personal hygiene, Cooking, Wine, Build a bear, Art for kids, Video games, Board games, Pets
* Each family gives 2 bottles of wine and 2 six packs of beer
* Lasts years catalog list will be posted of website
* **Soliciting for donation tips:**
  + use a bio of a YA with said YA’s photo, the soliciting letter from the mayor and the tax form all paperclipped together to give to businesses to get donations.
  + ask for donations where you go often
* **Committee roles for auction:**
* Decorations: May’s, Katya’s & Rachael’s family
  + centerpieces, balloons, table setting (nothing allowed on walls) budget around $200
* Wine collection: Aiden’s family
* Beer: Andrew’s Family
* Info placards and live auction items:
  + Make info plaques for things that you can’t show so you have to make pictures and plaques and setting up live auction items
* Photographer for baskets: Melida Perez
* Check in & Check out: Jay and Carslay family
  + bidder envelopes, drink tickets, possibly 2 lines (cash and check only), spread sheet work, (fans, paddle, heads and tails)
* **At auction:**
* Tickets available for May 12th
* YA will work during auction and show up earlier than doors open to set up
* 4:30 pm doors open
* $50 per ticket
* Brown paper tickets for purchase will bill to registry, or via Kat website.
* YA’s each fill 8-10-person table
* Each person gets paddle with bidding number for live auction along with meal
* For dessert dash, each YA needs to bring 1 dessert
* If dessert is homemade, make sure you label ingredients
* If any questions email chair
* YA and senior YA might sing a song at auction for live event
* Senior YA’s will also speak at the auction about Tamba experiences.

**Other business**

* **Ward- KSCA member:**
* introduction for Kent sister cities the umbrella organization for KAT
* Norway/China/International fundraiser…
* KAT is as large as other 3 committee’s
* On April 20th, $50 @ Kent senior center 5:30pm to about 7pm
* 50% goes back to KSCA, checks go out to KSCA
* There will be a dessert dash, minute to win it, no cashier, no professional auctioneer, cater-for-u, no live auction
* Memberships available for Kent sister cities 2018 $25 for a family. Membership dues go back to KAT not sister cities

**Meeting adjourned 8:05**